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VOLUNTEER NON-DISCLOSURE AND CONFIDENTIALITY AGREEMENT

AGREEMENT and acknowledgement between Underdogs SA Rescue and Rehabilitation Centre ("the Discloser") and _____, ("the Recipient").

WHEREAS, the Discloser recognises that volunteers may have access to confidential, sensitive and privileged information in maintaining the integrity of Underdogs SA Rescue and Rehabilitation Centre. However, with each individual volunteering at the kennels, there is an expectation of trust relative to information should volunteers inadvertently come into contact with it.

WHEREAS, the Recipient must recognise the responsibilities in preserving this confidentiality of information with appropriate conduct at all times and abide by the following:

1. The Recipient agrees not to remove or cause to be removed copies of any record or report from any file.
2. The Recipient agrees not to discuss any information inadvertently obtained whilst volunteering at the kennels with anyone other than Committee members of Underdogs SA.
3. The Recipient agrees not to seek to benefit personally or permit others to benefit personally by any confidential information which has come to them as a result of volunteering.
4. The Recipient agrees to hold all confidential information in strict trust and confidence and agrees that it shall be used only for the purposes above and shall not be used for any other purpose, or disclosed to any third party unless the Discloser expressly approves such a disclosure.

I have read this confidentiality agreement and agree to abide by the confidentiality agreement.

I further understand that should I improperly release or disclose confidential, sensitive or privileged information, or come into contact with such information and fail to report it to Management, that I will be found in violation of this agreement and Management will immediately and permanently terminate my volunteer service. Underdogs SA Rescue and Rehabilitation Centre's rights in this regard remains strictly reserved.

Recipient Signature	Date	Discloser Signature	Date